



NARULA PUBLIC SCHOOL, MOGRA

(A Co-Education English Medium School under the aegis of
JIS Group Educational Initiatives)

Natungram, P.O & P.S - Mogra, Hooghly, 712148 (W.B)

CBSE Affiliated K-12 School | www.npsmogra.org



JIS GROUP
Educational Initiatives

APPLICATIONS ARE INVITED

For Teaching & Non-Teaching Positions

DESIGNATION	QUALIFICATION	EXPERIENCE
Pre-Primary Teachers	Graduate; NTT/ D.EL.Ed	Min 5 years teaching experience in preparatory school/ Kindergarten segment of mainstream school/s
PRT	BA/ B.Sc/ BCA D.El.Ed/ B.Ed	Min 5 years teaching experience in CBSE/ICSE school/s; CTET Qualified
PGT (Hist, Pol Sc, Eco, Math, Phys, Chem, Bio, B St, Accty, Engl, Phys Edu, Comp Sc, Beng, Hindi, Psychology)	MA/ M.Sc/ M.Com/ MCA B.Ed	Min 5-7 years experience in CBSE/ICSE school/s
Coordinator: Pre-Primary Segment	Graduate/Postgraduate NTT/ D.EL.Ed	Min 10 years teaching and/ or administrative experience in preparatory school/ KG segment of mainstream school/s
Coordinator: Primary & Upper Primary Segment	Graduate/Postgraduate D.El.Ed/ B.Ed	Min 10-12 years teaching and/ or administrative experience in CBSE/ICSE school/s
Co-ordinator: Senior & Senior Secondary Segment	MA/ M.Sc/ M.Com MCA/ M.Tech; B.Ed	Min 10 years teaching and 3 years administrative experience in CBSE/ICSE school/s
School Counsellor	As per CBSE Norms	Min 2-3 years experience in CBSE/ICSE school/s
Accounts Assistant	Commerce graduate with good technical skills	3-5 years experience
Admission Officer	BBA/MBA	5-7 years industry experience
Admission Executive	Graduate with Technical & marketing Skills	2-3 years industry experience
Librarian	As per CBSE norms	Min 5-7 years experience in CBSE/ICSE school/s
Store Executive	Graduate	Min 3 years experience in relevant field

CANDIDATES WITH MERITORIOUS ACADEMIC RECORD, ICT SKILLS, CONVENT EDUCATION, EXCELLENT COMMUNICATION SKILLS & ABILITIES IN CO-CURRICULAR ACTIVITIES WILL BE PREFERRED.

REMUNERATION WILL NOT BE A CONSTRAINT FOR ACCOMPLISHED & EXPERIENCED CANDIDATES

Interested candidates are requested to email their detailed resume with testimonials & a cover letter mentioning the post applied for to principal_nps@jisgroup.org & career@jisgroup.org by 16th April, 2024.

Only shortlisted candidates will be intimated the date, time & venue of the interview.



Landline: 033 2289 3944 / 5323 | www.jisgroup.org